



OAKLAND TOWNSHIP Organizational Meeting

January 3, 2022 7:00 p.m.

2022 ORGANIZATIONAL MEETING DATE: MONDAY, JANUARY 3, 2022

CALL TO ORDER:

Shaun Krill called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE:

Pledge of Allegiance was recited.

PRESENT:

Shaun Krill: Chairman, James Shipley: Vice-Chairman, Brian Hans: Supervisor,
Diana Foehringer: Secretary/Treasurer

APPOINT TEMPORARY CHAIRMAN

Shaun Krill made a motion to nominate and appoint James Shipley as temporary Chairman of the Board. Brian Hans seconded the motion. All in favor. Motion carried.

APPOINTMENTS:

A. BOARD OF SUPERVISORS:

1. **James Shipley made a motion to nominate and appoint** Shaun Krill as Chairman of the Board. Brian Hans seconded the motion. All in favor. Motion carried.
2. **Brian Hans made a motion to nominate and appoint** James Shipley as Vice-Chairman of the Board. Shaun Krill seconded the motion. All in favor. Motion carried.
3. **James Shipley made a motion to appoint** Shaun Krill as Road Crew liaison. Brian Hans seconded the motion. All in favor. Motion carried.
4. **James Shipley made a motion to appoint** Brian Hans as Planning Commission liaison. Shaun Krill seconded the motion. All in favor. Motion carried.
5. **Brian Hans made a motion to appoint** James Shipley as Administrative liaison. Shaun Krill seconded the motion. All in favor. Motion carried.

B. ADMINISTRATION:

1. Appoint Township Secretary/Treasurer:
 - **Shaun Krill made a motion to approve** Diana Foehringer as Township Secretary/Treasurer and set bond at \$500,000. James Shipley seconded the motion. All in favor. Motion carried.
 - (2021: Diana Foehringer as Treasurer/Bond @ \$500,000)
2. Appoint Chairman of the Vacancy Board
 - **Shaun Krill made a motion to approve** Gary Wulff as Vacancy Board Chair. James Shipley seconded the motion. All in favor. Motion carried.
 - (2021: Gary Wulff)



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3. Appoint Road Master
 - **Shaun Krill made a motion to approve** Gary Wulff as Road master and set bond at \$50,000. Brian Hans seconded the motion. All in favor. Motion carried.
 - (2021: Gary Wulff with a \$50,000 Bond)
4. Appoint Stormwater Management Official.
 - No motion was made to appoint anyone as Stormwater Management Official.
 - (previously this Office is vacant)
5. Select Depository for Township Accounts.
 - **Shaun Krill made a motion to select** Farmer's National Bank as depository for township accounts. Brian Hans seconded the motion. All in favor. Motion carried.
 - (2021: Farmer's National Bank)
6. Certify Delegates to the State Convention.
 - **Shaun Krill made a motion to certify** Brian Hans as delegate and voting delegate to the 2022 PSATS State Convention. James Shipley seconded the motion. All in favor. Motion carried.
 - (2021: Brian Hans)
7. Set 2022 Board of Supervisor Meeting Dates.
 - **Shaun Krill made a motion to set** the Monthly Board of Supervisors Meetings for 2022 as the first Wednesday of each month at 7:00 PM to be held at the Oakland Township Municipal Building, 565 Chicora Road, Butler, PA 16001. Brian Hans seconded the motion. All in favor. Motion carried.
8. Set 2022 Planning Commission Meeting Dates
 - **Shaun Krill made a motion to set** the Monthly Planning Commission meetings for 2022 as the second Tuesday of each month at 6:00 PM to be held at the Oakland Township Municipal Building, 565 Chicora Road, Butler, PA 16001. Brian Hans seconded the motion. All in favor. Motion carried.
9. Appoint Right to Know Officer
 - **Shaun Krill made a motion to appoint** Diana Foehringer as Right to Know Officer. James Shipley seconded the motion. All in favor. Motion carried.
 - (2021: Diana Foehringer)
10. Appoint Pension Administration Officer
 - **Shaun Krill made a motion to appoint** Diana Foehringer as Pension Administration Officer. James Shipley seconded the motion. All in favor. Motion carried.
 - (2021: Diana Foehringer)
11. Appoint Administrative Officer for PA Unemployment Compensation
 - **Shaun Krill made a motion to appoint** Diana Foehringer as Administration Officer for PA Unemployment Compensation. Brian Hans seconded the motion. All in favor. Motion carried.
 - (2021: Diana Foehringer)



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12. Set Mileage Reimbursement Rate

- **Shaun Krill made a motion to set Mileage Reimbursement Rate at .585 per mile.** James Shipley seconded the motion. All in favor. Motion carried.
 - (2022: IRS rate .585/Mile)

13. Appoint Auditor – No one won election

- **Shaun Krill made a motion to appoint Sandra Deary** as Auditor for a 6-year term with her running for re-election in 2 years, dependent upon her acceptance. Brian Hans seconded the motion. All in favor. Motion carried.

C. CONTRACTED SERVICES:

1. Appoint Sewage Enforcement Officer (SEO) and back-up SEO

- **Shaun Krill made a motion to appoint** Doug Duncan as SEO and Collin Fantasky as back-up SEO, contingent upon verification that Collin Fantasky's Fee Schedule matches Doug Duncan's. Brian Hans seconded the motion. All in favor. Motion carried.
 - (2021 position held by: Doug Duncan with David Ice as back-up)
 - 2022: David Ice no longer interested. Recommendation: Collin Fantasky
 - 2022: Patrick West also sent in letter of interest.
- **Brian Hans made a motion to approve** the Township's Sewage Enforcement Officer Doug Duncan's, 2022 Fee Schedule. Shaun Krill seconded the motion. All in favor. Motion carried.

2. Appoint Building Code Officials/Third Party Inspector

- **Shaun Krill made a motion to appoint** Professional Code Services, Inc. (PCS) as Building Code Officials/Third Party Inspector. James Shipley seconded the motion. All in favor. Motion carried.
 - (2021 position held by: Municipal Code Association-> changed to PCS)
- **Brian Hans made a motion to approve** PCS's 2022 Fee Schedule. James Shipley seconded the motion. All in favor. Motion carried.

D. PROFESSIONAL SERVICES:

1. Appoint Solicitor

- **Shaun Krill made a motion to appoint** Thomas L. Smith as Solicitor of Oakland Township. James Shipley seconded the motion. All in favor. Motion carried.
 - (2021 position held by: Thomas L. Smith)

2. Appoint Engineer

- **James Shipley made a motion to appoint** Tom Thompson/Gannett Fleming as Engineer. Shaun Krill seconded the motion. All in favor. Motion carried.
 - (2021 position held by: Tom Thompson/Gannett Fleming)
- **James Shipley made a motion to approve** Gannett Fleming's 2022 Fee Schedule. Brian Hans seconded the motion. All in favor. Motion carried.

3. Appoint Alternate Engineer

- **Shaun Krill made a motion to appoint** Mike Ogin (Gateway Engineering) as Alternate Engineer. James Shipley seconded the motion. All in favor. Motion carried.
 - (2021 position held by: Mike Ogin (Gateway Engineering))



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E. TAX SERVICES:

1. Appoint Per Capita Tax Collector
 - **Shaun Krill made a motion to appoint** Sherry Filges as Per Capita Tax Collector. James Shipley seconded the motion. All in favor. Motion carried.
 - (2021 position held by: Sherry Filges)
2. Appoint Deputy Real Estate Tax Collector
 - **Shaun Krill made a motion to appoint** Kathy Oesterling as Deputy Tax Collector. Brian Hans seconded the motion. All in favor. Motion carried.
 - (2021 position held by: Kathy Oesterling)
3. Appoint Delinquent Real Estate Tax Collector
 - **Shaun Krill made a motion to appoint** Butler County Tax Office as Delinquent Real Estate Tax Collector. James Shipley seconded the motion. All in favor. Motion carried.
 - (2021 position held by: Butler County Tax Office)
4. Appoint Tax Collection Committee Delegates (TCC)
 - **Shaun Krill made a motion to appoint** Brian Hans as primary delegate and James Shipley as secondary delegate. James Shipley seconded the motion. All in favor. Motion carried.
 - (2021 position held by: Brian Hans, primary and James Shipley, secondary)

F. EMERGENCY SERVICES:

1. Appoint Township Emergency Services Provider
 - **Shaun Krill made a motion to appoint** Oneida Valley Volunteer Fire Department as the township's Emergency Services Provider. James Shipley seconded the motion. All in favor. Motion carried.
 - (2021 position held by: Oneida Valley Volunteer Fire Department)
2. Appoint Emergency Management Coordinator.
 - **Shaun Krill made a motion to appoint** Gary Wulff as Emergency Management Coordinator. Brian Hans seconded the motion. All in favor. Motion carried.
 - (2021 position held by: Gary Wulff)

RESOLUTIONS:

Shaun Krill made a motion to approve Resolution 2022-01 (Tax Rate). James Shipley seconded the motion. All in favor. Motion carried.

Shaun Krill made a motion to approve Resolution 2022-02 (Wage/Salary). Brian Hans seconded the motion. All in favor. Motion carried.

Shaun Krill made a motion to approve Resolution 2022-03 (Bill Payment). James Shipley seconded the motion. All in favor. Motion carried.

James Shipley made a motion to approve Resolution 2022-04 (Fee Schedule). Brian Hans seconded the motion. All in favor. Motion carried.

Shaun Krill made a motion to approve Resolution 2022-05 (Planning Commission). James Shipley seconded the motion. All in favor. Motion carried.



565 Chicora Road
Butler, PA 16001
(724) 287-8067 office / (724) 287-3979 fax

Shaun Krill, Chairman
James Shipley, Vice-Chairman
Brian Hans, Supervisor

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MEETING ADJOURNMENT:

Shaun Krill made a motion to adjourn meeting at 7:19 pm. James Shipley seconded the motion. All in favor. Motion carried.

Respectfully Submitted,
Diana M. Foehringer, Secretary/Treasurer

OAKLAND TOWNSHIP BOARD OF SUPERVISORS

Shaun Krill, Chairman

Diana M. Foehringer, Secretary/Treasurer

James G. Shipley, Vice-Chairman

Brian Hans, Supervisor

(Seal)