565 Chicora Road ~ Butler, PA 16001   (724) 287-8067 office / (724) 287-3979 fax
oaklandtwp@zoominternet.net   www.oaklandtownship.us

OAKLAND TOWNSHIP

ADDRESS REQUEST FORM

Date: _____

PRESENT MAILING ADDRESS: **Please print clearly**

Property Owner Name:	Requestor Name (If not Property Owner:
Current Address:	Current Address:
Current City, State, Zip	Current City, State, Zip
Daytime Phone:	Daytime Phone:

INFORMATION NEEDED FOR ADDRESS:

Name the road the **driveway** connects with . . . _____

Closest intersecting road is . . . _____

Previous property owner . . . _____

Please provide the following information:

Tax Parcel Number 250 - _____ - _____ - _____

(*Can be found on your tax card or to search, visit:* *https://gis.co.butler.pa.us/*)

Distance between the closest intersecting name road and your driveway: (in feet) _____

As seen from the property facing the road:

Nearest residence on left: (Name) _____ (House #) _____

Nearest residence on right: (Name) _____ (House #) _____

Residence across road: (Name) _____ (House #) _____

PLEASE DRAW OR PROVIDE A MAP

_____   _____
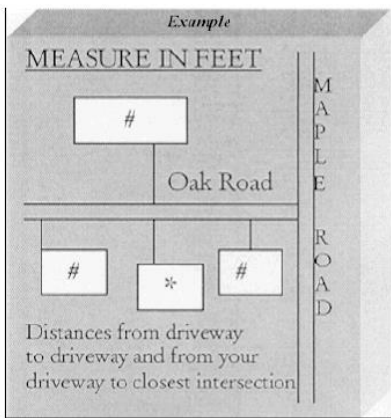Property Owner Signature   Requester's Signature (if not property owner)

Township Use: *Initials:* _____   *Date Received:* ____/____/_____   *Date Sent to ES:* ____/____/_____

PROPERTY ADDRESS ASSIGNED: _____

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PLEASE SHOW THE FOLLOWING INFORMATION:

_____location of your home (or proposed home) and **new** or **existing driveway**

_____the closest intersection to your **driveway** and the distance between them

_____location of the nearest neighbors and their house numbers

_____distance, in feet, between nearest neighbors' **driveways** and your **driveway**

Addresses are determined by the location of your driveway.

Remember to measure all distances in feet and try to draw the map as accurately as possible.   **Driveway distances are very important to the addressing process; we count on you to provide accurate measurements.**