



OAKLAND TOWNSHIP Board of Supervisors Meeting

October 4, 2023 7:00 p.m.

CALL TO ORDER:

James Shipley called meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE:

Pledge of Allegiance was recited.

PRESENT:

James Shipley: Vice-Chairman, Brian Hans: Supervisor, Thomas Smith: Solicitor,
Diana Foehringer: Secretary/Treasurer Shaun Krill: Chairman-arrived at 8:31 PM

NOTICE OF RECORDING POLICY: (Acknowledgement of any recording devices)

No recording devices acknowledged.

PUBLIC COMMENT: (COMMENTS WILL BE LIMITED TO THREE (3) MINUTES)

Eric Hohn: Looking to subdivide & revise a lot line at 159 Hohn Farm Road into 3 sections. 2.5 acres, 12 acres and 6 acres to be added onto property next to it. Would like to get a non-building waiver for the 12 acre section. It was determined that a 12 acre property is too large for a non-building waiver and will need to get pit & perc.
Dennis Young: Looking to get an orange speed limit sign between 269 & 277 Chicora Road to encourage safer driving through this area for school buses and driveways. Oakland Township Roadcrew will look into this situation.
Rocco Lanzalotto: Would like the Township to pay their half for a previously agreed upon sewage test from 2021.
Gary Wulff Chief's Report: 13 Calls: Motor Vehicle Accident: 4, Wires Down: 2, Automatic Fire Alarm: 4, Medical Assist: 3, # of Firefighters Responding: 17, Mutual Aid: 4. New Truck arrived Monday and will be put in service in a few weeks once locally completed. May have on display on Election Day outside of the voting location.

BIDS:

None.

AGENDAS:

Brian Hans made a motion to approve the October 4, 2023 agenda. James Shipley seconded the motion. All in favor. Motion carried.

James Shipley made a motion to approve the September 6, 2023 minutes, as written. Brian Hans seconded the motion. All in favor. Motion carried.

RESOLUTIONS:

Brian Hans made a motion to adopt Resolution 2023-10: A resolution to transfer funds totaling \$17,391.59 from General Fund to Fire Tax Fund for the purpose of redistributing the Foreign Fire Funds from the State of Pennsylvania to local fire companies. James Shipley seconded the motion. All in favor. Motion carried.



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ADMINISTRATIVE ACTIONS:

Brian Hans made a motion to ratify check # 14854 for \$40 to BCATO for Aron Wulff and Steven Wick to attend the annual Safety Seminar approved at the September 2023 meeting. James Shipley seconded the motion. All in favor. Motion carried.

Brian Hans made a motion to ratify check # 14855 for \$1,283.63 to PMRS: Pennsylvania Municipal Retirement System for Aron Wulff and Steven Wick 3rd quarter pension deposit. James Shipley seconded the motion. All in favor. Motion carried.

TIME SHEETS:

Brian Hans made a motion to approve time sheets – 9/14/23 and 9/28/23. James Shipley seconded the motion. All in favor. Motion carried.

TREASURER’S REPORT:

James Shipley made a motion to approve August’s Treasurer’s Report as presented. Brian Hans seconded the motion. All in favor. Motion carried.

EXPENDITURES OVER \$2,000.00:

FUND	Check #	Amount	Payee / Description
General Fund	14873	\$ 17,391.59	Oakland Township Board of Supervisors 2023 Foreign Fire for Volunteer Relief Associations

Brian Hans made a motion to approve expenditures over \$2000.00 to include only #14873 from the General Fund. James Shipley seconded the motion. All in favor. Motion carried.

FUND	Check #	Amount	Payee / Description
General Fund	14872	\$ 301,020.77	Shields Asphalt Paving, Inc. 2023 Bid/PennDot Grant: Charlain, St. Joe & Woodcrest
Liquid Fuels	10017	\$ 49,000.00	Shields Asphalt Paving, Inc. 2023 Bid/PennDot Grant: Charlain, St. Joe & Woodcrest
Impact Fee	158	\$ 120,000.00	Shields Asphalt Paving, Inc. 2023 Bid/PennDot Grant: Charlain, St. Joe & Woodcrest

James Shipley made a motion to approve signing but not releasing General Fund check 14872, Liquid Fuels check 10017 and Impact Fee check 158, with the releasing contingent upon receiving proper paperwork from Shields Asphalt Paving, Inc, receiving funds from the Butler County Infrastructure Bank and approval of the Oakland Township Roadmaster. Shaun Krill seconded the motion. All in favor. Motion carried.

INVOICES/PAYMENTS:

General Fund checks: #14854 – #14873.

Brian Hans made a motion to approve General Fund checks: #14854 – #14873 with the exception of #14872 which is approved for signing but release is contingent upon receiving proper paperwork from Shields Asphalt Paving, Inc, receiving funds from the Butler County Infrastructure Bank and approval of the Oakland Township Roadmaster. James Shipley seconded the motion. All in favor. Motion carried.



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INVOICES/PAYMENTS (cont.):

Liquid Fuels checks: #10016 – #10017.

* #10016 was printed incorrectly, therefore voided.

Brian Hans made a motion to approve Liquid Fuels checks: #10016 – #10017, with #10016 being voided and approving the signing of #10017 but release is contingent upon receiving proper paperwork from Shields Asphalt Paving, Inc, receiving funds from the Butler County Infrastructure Bank and approval of the Oakland Township Roadmaster. James Shipley seconded the motion. All in favor. Motion carried.

Impact Fee Fund check: #158.

Brian Hans made a motion to approve the signing of Impact Fee Fund check #158 but release is contingent upon receiving proper paperwork from Shields Asphalt Paving, Inc, receiving funds from the Butler County Infrastructure Bank and approval of the Oakland Township Roadmaster. James Shipley seconded the motion. All in favor. Motion carried.

CORRESPONDENCE:

2023 PSATS Legislative Priorities
PSATS Scholarships → will add to Facebook
Butler County Property & Revenue: Hearing Notice: Madmol LLC (526 Chicora Road, Apt Bldg.)
Girl Scout – Thank you
Joel McKay/BC Planning: Butler County Subdivision and Land Development Ordinance (SALDO)
Butler Area Sewer Authority Agenda
Butler County Tax Collection Committee Agenda
Cory Shaffer/PennDot: LTAP Training “Principles of Paving” → Aron & Gary Wulff to attend.

STAFF REPORTS:

Diana Foehringer (Secretary/Treasurer):
2023 ESTIMATES: Liquid Fuels Allocation \$152,292.79 / State Turnback \$10,000
Slightly higher than current year however estimates are usually off by a couple \$1000
2022 PURTA Received: \$526.59 (Budgeted: \$500)
Hazlet: Instead of \$20 Key Refund – donated back to the township.
Annual Itemized listing of expenditures from Oneida Valley Reminder.
Tax Collector Vacancy / Facebook
Complaint: abandoned home → Will send to PCS to investigate and add to November agenda.

Aron Wulff (Roadmaster):
Report covered in New Business / 2023 Road Projects

UNFINISHED BUSINESS:

Resident Complaint/Concern: 220 Stein Road:
Per Supervisor, Brian Hans, this matter is considered corrected and closed.

Granny Plan - David Birckbichler
Citation to be filed with the magistrate.



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UNFINISHED BUSINESS (cont.):

727 Chicora Road:

Sewage Complaint: Owner has agreed to Dye Test, however, has not yet been completed.
Resident Complaint Concern: Owner has started cleaning but still some work to do.
Will send an additional letter to homeowner and realtor regarding sewage.

Grant Opportunity: STATEWIDE LSA program (New Building)

Current Twp Bldg.: Will contact neighbor about trimming trees to the right of the bldg.

NEW BUSINESS:

Per Capita Tax

James Shipley made a motion to table this until the November 2023 BOS Meeting. Brian Hans seconded the motion. All in favor. Motion carried.

Orange Speed Limit Sign Request

Addressed during **Public Comment**.

Anthony Puglisi – Requesting Extension

Temporary Agreement expired.

System is in the works with plans to be completed by next Friday.

James Shipley made a motion to table this until the November 2023 BOS Meeting. Brian Hans seconded the motion. All in favor. Motion carried.

Stoughton Septic – Road Bond

Submitted \$4,875 in the forms of a Cashier’s Check

.39 Miles Bish Road

Brian Hans made a motion to approve “Over Posted Weight Vehicle Road Bond, Maintenance, and Restoration Agreement” with Stoughton Septic for Bish Road from September 25, 2023 through life of bond. James Shipley seconded the motion. All in favor. Motion carried.

Room Use Request:

Brian Hans: Saturday, October 22, 2023 from 12 PM to 5 PM

James Shipley made a motion to approve the Hans Family using the township room on Saturday, October 22, 2023 from 12 PM to 5 PM. Brian Hans seconded the motion. All in favor. Motion carried.

2023 Road Projects:

James Shipley made a motion to approve project completion of Charlain, St. Joe and Woodcrest Project #2023 contingent upon Shields returning to complete the missing seals in a handful of spots and the Oakland Township Roadmaster being satisfied with the project. Brian Hans seconded the motion. All in favor. Motion carried.

Foreign Fire Distribution \$ 17,391.59

East Butler VFRA - \$ 2,000.00

Chicora VFRA - \$ 1,000.00

Oneida Valley VFRA - \$ 14,391.59

James Shipley made a motion to approve the distribution of the Foreign Fire Tax as follows: East Butler VFRA - \$ 2,000.00, Chicora VFRA - \$ 1,000.00, Oneida Valley VFRA - \$ 14,391.59 for a total distribution of \$17,391.59. Brian Hans seconded the motion. All in favor. Motion carried.



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NEW BUSINESS (cont.):

Notice of Intent to Appoint CPA

Shaun Krill a motion to advertise Notice of Intent to Appoint CPA to be voted on at Dec BOS mtg and hired at Organizational Meeting January 2024. James Shipley seconded the motion. All in favor. Motion carried. (Must be advertised 30 days prior to Appointing)

New Building

Shaun Krill made a motion to get Chicora Road and Shearer Road Appraised. James Shipley seconded the motion. All in favor. Motion carried.

2023 Budget

\$20,000 was marked to transfer to Capital Fund.

\$20,000 was marked to transfer to Capital Equipment Fund.

Shaun Krill made a motion a motion to transfer \$20,000 from General Fund to Capital Fund as per the 2023 Budget. James Shipley seconded the motion. All in favor. Motion carried.

Shaun Krill made a motion a motion to transfer \$20,000 from General Fund to Capital Equipment Fund as per the 2023 Budget. James Shipley seconded the motion. All in favor. Motion carried.

2024 Budget

October BOS Mtg: Presented Draft Budget

Timeline: November BOS Mtg: Review Preliminary Budget

November 21: Legal Ad in Butler Eagle

November 21 to December 7: Public review of the budget

December BOS Mtg: Adopt the 2023 Budget

MEETING ADJOURNMENT:

Shaun Krill made a motion to adjourn meeting at 9:32 p.m. Brian Hans seconded the motion. All in favor. Motion carried.

NEXT MEETING:

November 2023 Board of Supervisor Meeting will be held Wednesday, November 7, 2023 at 7:00 p.m.

Respectfully Submitted,
Diana M. Foehringer, Secretary/Treasurer

OAKLAND TOWNSHIP BOARD OF SUPERVISORS

Shaun Krill, Chairman

Diana M. Foehringer, Secretary/Treasurer

James G. Shipley, Vice-Chairman

(Seal)

Brian Hans, Supervisor