



OAKLAND TOWNSHIP BOARD OF SUPERVISORS

Paul McEachin - Chairman

Regis Thoma - Vice Chairman

Shaun Krill Supervisor

Dave Meeder - Road Master

Naoma Neff - Administrator

Meeting Minutes Regular Monthly Meeting Wednesday, December 3, 2014

AGENDA ITEM	ACTION
Call to Order	Supervisor Paul McEachin called the meeting to order at 7:05 p.m. and the Pledge of Allegiance was recited.
Approve Meeting Agenda	Supervisor Regis Thoma motioned to approve the meeting agenda; Supervisor Paul McEachin seconded the motion. ROLL CALL: The motion was approved by all members of the Board.
Approve Meeting Minutes	Supervisor Regis Thoma motioned to approve the November 5th 2014 meeting minutes; Supervisor Shaun Krill seconded the motion. ROLL CALL: The motion was approved by all members of the Board
Approve Treasury Report	Supervisor Paul McEachin explained the new Treasury Report's Format. He also stated that we did not need to do a monthly report on the Escrow Accounts since they do not change; he suggested putting all Escrow Reports on one page. Supervisor Regis Thoma motioned to approve the Treasury Report; Supervisor Paul McEachin seconded the motion. ROLL CALL: The motion was approved by all members of the Board.
Public Comment	<p>Resident Bob McCandless asked how many houses can be built on a "lane". Supervisor Regis Thoma stated four. Mr. McCandless showed a plat of his land and surrounding properties. He explained to all supervisors the driveway situation on the lot of land located at the corner of Thorn Run Rd. and Patten Lane and other driveways on Patten Lane. A discussion ensued between all three supervisors and it was decided that Mr. McCandless could still build on his land, located on Patten Lane, because the owners of the corner lot could put a primary driveway on Thorn Run Road and a secondary driveway on Patten Lane.</p> <p>Resident Harry Mottern asked why the Road Department was sweeping roads. It was stated that a township tractor was seen on Route 38 intersection and Summit township. Road Master Dave Meeder was sweeping the intersection. Supervisor Shaun Krill explained that we trade off taking care of some of Bish Road and likewise Summit does things for us. Additionally Supervisor Shaun Krill responded that there was a possibility of someone sliding on built up amounts of antiskid material at many intersections thus the street sweeping was necessary; he said he will continue this practice for road safety.</p>
Correspondence	None received.



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<p>Staff Reports</p>	<p>Supervisor Paul McEachin</p> <ul style="list-style-type: none"> • Explained that Naoma Neff continued to work with Teri Bottles in an effort to get the office up to speed for 2015. • Teri will soon begin her task to collect the estimated \$30,000 to \$60,000 that back EIT taxes that have not been collected. • He continued to deal with an ongoing personnel matter. • Union contract negotiations. • 2015 Budget needs addressed. • He would still like to see web site updated as soon as password can be located. <p>Supervisor Regis Thoma</p> <ul style="list-style-type: none"> • He explained that Richardson Inspection would continue to do inspections for permits. • And that Patrick Gauselmann, who was in attendance, would take over Code Enforcement and Ordinance duties from Shawn Gramz. • Penndot needs an executed permit for the storm water project. Tom Swisher explained the permit's contents.
<p>Staff Reports</p>	<p>Supervisor Shaun Krill</p> <ul style="list-style-type: none"> • Stated that the new snow plow would be delivered next week. • Carbide cutting edges were installed on plows. • New furnace was installed at the shop. <p>Road master Dave Meeder</p> <ul style="list-style-type: none"> • Explained cutting edges cost vs. duration of use. • He has responded to two more complaints of mud on St. Joe Rd. at 110's new house construction and XTO at Neff property. • Ethan Neff to test for CDL license the next day, 12/4/14. • He explained that one part time employee was currently working out okay since they were slow. <p>Administrator Naoma Neff</p> <ul style="list-style-type: none"> • Explained that she has been dealing with numerous issues that the Auditors needed. • Old invoices to vendors were getting paid, caught up. • Invoices had been mailed for reimbursement on the St. Joe Rd. storm water project. • W-9s that are required by the IRS have never been done, that she can find; will work on getting those caught up in the near future.
<p>Old Business</p>	<p>Hohn v. Oakland Township Nothing new to report. Supervisor Paul McEachin explained the issue.</p>



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<p>New Business</p>	<p><u>2015 Budget needs to be set</u> Supervisor Paul McEachin changed the time to 8:15 p.m. on December 4, 2014 because the building is already booked by someone else at 7:00 p.m.</p> <p><u>Union Contract Negotiation</u> Road Master Dave Meeder said he had not heard anything. Supervisor Paul McEachin said he will call them. He said that Solicitor Phil Lope has a copy of the contract the union supplied. We are waiting on a response from Mr. Lope on questions we had on issues such as: pay raises, suspension process, standardized hours, etc.</p> <p><u>Township Building Person Needed</u> Supervisor Paul McEachin motioned to hire someone to clean the Municipal Building twice a month at \$50.00 each time. Supervisor Regis Thoma seconded the motion.</p> <p><u>Discussion with Tom Swisher in reference to David Beck's Storm Water Permit for Penndot</u> This was already discussed during Public Comment.</p> <p><u>Revise/Replace Resolution 2013-10 Agricultural Security Area with current information</u> Administrator Naoma Neff explained the reason for the revision was due to former Secretary Nadine Neff's retirement where she had not stamped the Resolution with the Township's seal. Therefore the Resolution had to be revised with current Supervisors and Secretary/Administrator's names so it could be filed at the Butler County Court House. Supervisor Paul McEachin motioned to acknowledge the updates and sign Resolution 2014-07. Supervisor Regis Thoma seconded the motion.</p> <p><u>New Ordinances Officer</u> It was decided that Patrick Gauselmann would take over being the Ordinances Officer. He would deal with residence's issues pertaining to Ordinances as well as co-ordinate with Jeff Richardson. He would be on part time for \$20.00 per hour for ten hours a week. He will need to pass a background check. Date of hire will be Dec. 4, 2014.</p> <p><u>Tape Recorder</u> Administrator Naoma Neff was asked to call Nadine Neff and ask if she knows where the tape recorder is so we can record the meetings.</p>
<p>Signing of the Time Sheets</p>	<p>The Board of Supervisors reviewed and signed the employee time sheets for the previous month. Supervisor Regis Thoma motioned to approve the payroll for the next month; Supervisor Shaun Krill seconded the motion. ROLL CALL: The motion was approved by all members of the Board.</p>
<p>Approval to Pay Bills and Payroll</p>	<p>Supervisor Regis Thoma motioned to pay the bills on hand and to pay payroll for the next month; Supervisor Shaun Krill seconded the motion. ROLL CALL: The motion was approved by all members of the Board.</p>
<p>Meeting Adjournment</p>	<p>Supervisor Paul McEachin motioned to adjourn the meeting at 8:30 p.m.; Supervisor Regis Thoma seconded the motion. ROLL CALL: The motion was approved by all members of the Board.</p>