

# Oakland Township, Butler County

565 Chicora Road Butler, PA 16001  
 Phone: 724-287-8067 Fax: 724-287-8067

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 www.oaklandtownship.us

OFFICE USE	
Road/Street #:	_____
Initials:	_____
Date Received:	___/___/___
Fee Paid: \$	_____
Cash or Check #:	_____

## APPLICATION FOR ROAD OCCUPANCY

(Chapter 17, Article II – Road Opening Permit)

Property Address/Identification of area(s) to be opened or affected (use house numbers and tax parcel id's where available):

Applicant(s) Name:

Address of Applicant:

City:

Zip:

Main Phone:

Secondary Phone:

Email:

Fax Number:

Surface to be opened: (CHECK ONE)

<input type="checkbox"/> Pavement	<input type="checkbox"/> Road	<input type="checkbox"/> Shoulder	<input type="checkbox"/> Outside Pavement and/or Shoulder
<input type="checkbox"/> Driveway	<input type="checkbox"/> Curb	<input type="checkbox"/> Sidewalk	<input type="checkbox"/> Other

Purpose of Proposed Project (If other, please explain):

The road surface is improved to a width of \_\_\_\_\_ ft. Distance from centerline of roadway to gutter or ditch: \_\_\_\_\_ ft.  
 Distance from centerline of road to Right-of-Way line: \_\_\_\_\_ ft. Number of openings: \_\_\_\_\_.

Poles and Towers: Number of poles to be erected: \_\_\_\_\_. Nearest distance from center of road to structure: \_\_\_\_\_.  
 Distance of proposed work along the road \_\_\_\_\_ feet. Number of openings: \_\_\_\_\_.

Pipelines and Conduits: The improved surface of the road (WILL) (WILL NOT) be opened (choose one). Approximate area of openings in improved surface of the roadway in square yards is \_\_\_\_\_. Approximate area of openings on unimproved portion of the roadway in square yards is \_\_\_\_\_. Length of trench along the roadway is \_\_\_\_\_ feet. Depth of trench below surface is \_\_\_\_\_ inches. Number of openings: \_\_\_\_\_.

Anticipated start date:

Anticipated completion date:

Pennsylvania One Call Number:

- ✓ **START OF WORK:** Actual work shall commence within 30 days of the date the permit is issued, unless an extension is approved in writing.
- ✓ **PLAN/SKETCH OF WORK AREA:** Provide sketch showing such dimensions as the location of intended work area and its relationship to properties, streets, right-of-way, driveways, structures, etc. to be affected.
- ✓ **PAVEMENT OPENING/CLOSURE:** If opening of actual pavement is required, it must be coordinated, inspected and approved by the Road Master prior to opening, after completion of the utility connection, and prior to backfilling. Any specific requirements by the Road Master will be adhered to during opening and/or closure of the pavement.
- ✓ **PERMIT FEE:** \$65.00 per opening and \$90.00/hr/one hour minimum for first inspection/videotaping. Extensive openings may incur added inspection time and actual pavement openings may be assessed additional fees. See Oakland Township Fee Schedule (PennDot Fees may apply.)

### CALL BEFORE YOU DIG!

Call **811** – Pennsylvania One Call System, Inc.

PENNSYLVANIA LAW REQUIRES 3 WORKING DAYS NOTICE FOR CONSTRUCTION PHASE.

- [ ✓ ] **NOTIFICATION OF AFFECTED PARTIES:** If the work to be undertaken by the applicant is such that it may affect the access to or use of properties abutting or adjoining the work, the applicant may be required to submit a list of addresses of such properties and effect notification to them.
  
- [ ✓ ] **BOND FOR PERFORMANCE OF RESTORATION:** The Applicant or Permittee upon receipt of a permit, may be required to provide the Township, prior to commencing the opening(s) permitted, with an acceptable corporate bond to guarantee faithful performance of the work authorized by this permit. The amount of the bond shall be per PennDot fee schedule or as specified on the approved permit. The term of the bond shall begin upon the date of posting thereof and shall terminate upon the receipt by the Permittee of a Certificate of Final Inspection from the Township. If the Permittee anticipates requesting more than one (1) permit per year, he/they may furnish one (1) continuing corporate bond to guarantee faithful performance in such an amount as the Township Manager deems necessary. The amount of such bond shall be in relation to the cost of restoring pavement cuts to be made by the Permittee throughout the year. In the case of a Company, its Public Utility Company, its corporate bond in a form satisfactory to the Township Attorney may be accepted in lieu of the corporate bond required by this section.
  
- [ ✓ ] **INSURANCE REQUIREMENTS:** The Applicant or Permittee, upon the receipt of a permit, shall provide the Township, prior to commencing the opening(s) authorized, with an acceptable certificate of insurance indicating that he is insured against claims for damages for personal injury as well as against claims for property damage which may arise from or out of the performance of the work, whether such performance be by himself, his subcontractor, or anyone directly or indirectly employed by him. Such insurance shall cover collapse, explosive hazards, and underground work by equipment on the street, and shall include protection against liability arising from completed operations.

The amount of the insurance shall be prescribed by the Manager in accordance with the nature of the risk involved; provided, however, it shall provide for a minimum of comprehensive bodily injury liability insurance including coverage on a personal injury basis in an amount not less than \$100,000 for each person and \$300,000 for each accident, and comprehensive property damage liability insurance of not less than \$50,000, with an aggregate of \$100,000 for all accidents. Public Utility Companies and authorities may be relieved of the obligation of submitting such a certificate if they submit satisfactory evidence that they are insured in accordance with the requirements of this ordinance or have adequate provision for self-insurance. Public Utility Companies may file an annual certificate of insurance in lieu of individual certificates for each permit.

PERFORMANCE: I (we) agree to perform this work in accordance with the provisions of any and all Township ordinances and any other applicable regulations pertaining to Street Openings within Pennsylvania (copies of the Township ordinances are available on request or can be found on our website), it is the responsibility of the applicant to notify parties to be affected by the opening(s) prior to commencing actual work, arrange with the appropriate authorities for any required inspections and notify the Township in writing upon completion of work.

\_\_\_\_\_  
Executive Officer (or Authorized Representative)

\_\_\_\_\_  
Executive Officer (or Authorized Representative) Signature

\_\_\_\_\_  
Date

**PLAN/SKETCH OF WORK AREA**  
(Attached additional sheets as necessary)