



**OAKLAND TOWNSHIP Organizational Meeting**

**January 3, 2023 7:00 p.m.**

**2023 ORGANIZATIONAL MEETING  
DATE: TUESDAY, JANUARY 3, 2023**

**CALL TO ORDER:**

*Shaun Krill called the meeting to order at 7:00 pm.*

**PLEDGE OF ALLEGIANCE:**

*Pledge of Allegiance was recited.*

**PRESENT:**

Shaun Krill: Supervisor, James Shipley: Supervisor, Diana Foehringer: Secretary/Treasurer  
Absent: Brian Hans: Supervisor

**APPOINT TEMPORARY CHAIRMAN**

**Shaun Krill made a motion to nominate and appoint** James Shipley as temporary Chairman of the Board. James Shipley seconded the motion. All in favor. Motion carried.

**APPOINTMENTS:**

**A. BOARD OF SUPERVISORS:**

1. **James Shipley made a motion to nominate and appoint** Shaun Krill as Chairman of the Board. Shaun Krill seconded the motion. All in favor. Motion carried.
2. **Shaun Krill made a motion to nominate and appoint** James Shipley as Vice-Chairman of the Board. James Shipley seconded the motion. All in favor. Motion carried.
3. **James Shipley made a motion to appoint** Shaun Krill as Road Crew liaison. Shaun Krill seconded the motion. All in favor. Motion carried.
4. **James Shipley made a motion to appoint** Brian Hans as Planning Commission liaison. Shaun Krill seconded the motion. All in favor. Motion carried.
5. **Shaun Krill made a motion to appoint** James Shipley as Administrative liaison. James Shipley seconded the motion. All in favor. Motion carried.

**B. ADMINISTRATION:**

1. Appoint Township Secretary/Treasurer:
  - **James Shipley made a motion to approve** Diana Foehringer as Township Secretary/Treasurer and set bond and renew at \$500,000. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022: Diana Foehringer as Treasurer/Bond @ \$500,000)
2. Appoint Chairman of the Vacancy Board
  - **James Shipley made a motion to approve** Gary Wulff as Vacancy Board Chair. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022: Gary Wulff)



## OAKLAND TOWNSHIP Organizational Meeting

January 3, 2023 7:00 p.m.

3. Appoint Road Master
  - **James Shipley made a motion to approve** Gary Wulff as Road master and set bond and renew at \$50,000. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022: Gary Wulff with a \$50,000 Bond)
4. Appoint Stormwater Management Official.
  - **James Shipley made a motion to leave the** Stormwater Management Official position as vacant. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022: Office Vacant.)
5. Select Depository for Township Accounts.
  - **James Shipley made a motion to select** Farmer's National Bank as depository for township accounts. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022: Farmer's National Bank)
6. Certify Delegates to the State Convention.
  - **James Shipley made a motion to certify** Brian Hans as delegate and voting delegate to the 2023 PSATS State Convention. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022: Brian Hans)
7. Set 2023 Board of Supervisor Meeting Dates.
  - **James Shipley made a motion to set** the Monthly Board of Supervisors Meetings for 2023 as the first Wednesday of each month at 7:00 PM to be held at the Oakland Township Municipal Building, 565 Chicora Road, Butler, PA 16001. Shaun Krill seconded the motion. All in favor. Motion carried.
8. Set 2023 Planning Commission Meeting Dates
  - **James Shipley made a motion to set** the Monthly Planning Commission meetings for 2023 as the second Tuesday of each month at 6:00 PM to be held at the Oakland Township Municipal Building, 565 Chicora Road, Butler, PA 16001. Shaun Krill seconded the motion. All in favor. Motion carried.
9. Planning Commission Member (s)
  - **James Shipley made a motion to re-appoint** Larry Thompson to Planning Commission for the 4 year term January 1, 2023 through December 31, 2026. Shaun Krill seconded the motion. All in favor. Motion carried.
  - **James Shipley made a motion to appoint** Cindy Wulff to Planning Commission for a 4 year term January 1, 2023 through December 31, 2026 contingent upon the Planning Commission's approval. Shaun Krill seconded the motion. All in favor. Motion carried.
10. Appoint Right to Know Officer
  - **James Shipley made a motion to appoint** Diana Foehringer as Right to Know Officer. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022: Diana Foehringer)



## OAKLAND TOWNSHIP Organizational Meeting

January 3, 2023 7:00 p.m.

11. Appoint Pension Administration Officer
  - **James Shipley made a motion to appoint** Diana Foehringer as Pension Administration Officer. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022: Diana Foehringer)
12. Appoint Administrative Officer for PA Unemployment Compensation
  - **James Shipley made a motion to appoint** Diana Foehringer as Administration Officer for PA Unemployment Compensation. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022: Diana Foehringer)
13. Set Mileage Reimbursement Rate
  - **James Shipley made a motion to set** Mileage Reimbursement Rate at .655/per mile. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2023: IRS rate .655/Mile)
14. Appoint Sewage Enforcement Officer (SEO) and back-up SEO
  - **James Shipley made a motion to appoint** Patrick West as SEO and vacate the alternate SEO position. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022 position held by: Patrick West with Colin Fantaskey as back-up)
  - **James Shipley made a motion to approve** the Township's Sewage Enforcement Officer Patrick West's, 2023 Fee Schedule. Shaun Krill seconded the motion. All in favor. Motion carried.

### C. CONTRACTED SERVICES:

1. Appoint Building Code Officials/Third Party Inspector
  - **James Shipley made a motion to appoint** PCS – Professional Code Services as Building Code Officials/Third Party Inspector. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022 position held by: PCS – Professional Code Services)
  - **James Shipley made a motion to approve** PCS's 2023 Fee Schedule. Shaun Krill seconded the motion. All in favor. Motion carried.

### D. PROFESSIONAL SERVICES:

1. Appoint Solicitor
  - **James Shipley made a motion to appoint** Thomas L. Smith as Solicitor of Oakland Township. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022 position held by: Thomas L. Smith)
2. Appoint Engineer
  - **James Shipley made a motion to appoint** Thomas Thompson/Gannett Fleming as Engineer. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022 position held by: Tom Thompson/Gannett Fleming)
3. Appoint Alternate Engineer
  - **James Shipley made a motion to** vacate the position of Alternate Engineer. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022 position held by: Mike Oglin (Gateway Engineering))



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**E. TAX SERVICES:**

1. Appoint Per Capita Tax Collector
  - **James Shipley made a motion to appoint** Sherry Filges as Per Capita Tax Collector. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022 position held by: Sherry Filges)
2. Appoint Deputy Real Estate Tax Collector
  - **James Shipley made a motion to appoint** Kathy Oesterling as Deputy Tax Collector. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022 position held by: Kathy Oesterling)
3. Appoint Delinquent Real Estate Tax Collector
  - **James Shipley made a motion to appoint** Butler County Tax Office as Delinquent Real Estate Tax Collector. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022 position held by: Butler County Tax Office)
4. Appoint Tax Collection Committee Delegates (TCC)
  - **James Shipley made a motion to appoint** Brian Hans as primary delegate. Shaun Krill seconded the motion. All in favor. Motion carried.
  - **Shaun Krill made a motion to appoint** James Shipley as secondary delegate. James Shipley seconded the motion. All in favor. Motion carried.
    - (2022 position held by: Brian Hans, primary and Jim Shipley, secondary)

**F. EMERGENCY SERVICES:**

1. Appoint Township Emergency Services Provider
  - **James Shipley made a motion to appoint** Oneida Valley Volunteer Fire Department as the township's Emergency Services Provider. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022 position held by: Oneida Valley Volunteer Fire Department)
2. Appoint Emergency Management Coordinator.
  - **James Shipley made a motion to appoint** Gary Wulff as Emergency Management Coordinator. Shaun Krill seconded the motion. All in favor. Motion carried.
    - (2022 position held by: Gary Wulff)

**RESOLUTIONS:**

**James Shipley made a motion to approve Resolution 2023-01 (Tax Rate).** Shaun Krill seconded the motion. All in favor. Motion carried.

**James Shipley made a motion to approve Resolution 2023-02 (Wage/Salary).** Shaun Krill seconded the motion. All in favor. Motion carried.

**James Shipley made a motion to approve Resolution 2023-03 (Bill Payment).** Shaun Krill seconded the motion. All in favor. Motion carried.

**James Shipley made a motion to approve Resolution 2023-04 (Fee Schedule).** Shaun Krill seconded the motion. All in favor. Motion carried.



565 Chicora Road  
Butler, PA 16001  
(724) 287-8067 office / (724) 287-3979 fax

Shaun Krill, Chairman  
James Shipley, Vice-Chairman  
Brian Hans, Supervisor

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**MEETING ADJOURNMENT:**

**James Shipley made a motion** to adjourn meeting at 7:22 p.m. Shaun Krill seconded the motion. All in favor. Motion carried.

Respectfully Submitted,  
Diana M. Foehringer, Secretary/Treasurer

OAKLAND TOWNSHIP BOARD OF SUPERVISORS

\_\_\_\_\_  
Shaun Krill, Supervisor

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Diana M. Foehringer, Secretary/Treasurer

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James G. Shipley, Supervisor

\_\_\_\_\_  
Brian Hans, Supervisor

(Seal)