



565 Chicora Road
Butler, PA 16001
(724) 287-8067 office
(724) 287-3979 fax

Paul McEachin, Supervisor
Shaun Krill, Supervisor
Regis Thoma, Supervisor

OAKLAND TOWNSHIP

2016 ORGANIZATIONAL MEETING

DATE: January 4, 2016

Attendees: Paul McEachin-Chairman, Regis Thoma-Vice Chairman,
Kelly Livermore-Secretary, Sandy Lintz-Assistant Secretary,
Patrick Gauselmann-Code Enforcement Officer, Dave Meeder-Road Master.

Appoint Temporary Chairman: Mr. McEachin made a motion to appoint Mr. Thoma Temporary Chairman. All in favor. Motion carried.

Call Meeting to Order: 7:06 p.m.

Pledge of Allegiance

APPOINTMENTS:

A. Board of Supervisors:

- i) Mr. Thoma made a motion to Nominate and Appoint Mr. McEachin as Chairman of the Board. All in favor. Motion carried. Meeting was turned over to new Chairman Mr. McEachin.
- ii) Mr. McEachin made a motion to Nominate and Appoint Mr. Thoma as Vice-Chairman of the Board. All in favor. Motion carried.

B. Administration:

1. Appoint Township Treasurer

Mr. Thoma made a Motion to approve Mr. McEachin as treasurer and set the treasurers bond at \$500,000. All in favor. Motion carried.

2. Appoint Township Secretary

Mr. Thoma made a Motion to approve Mrs. Kelly Livermore as Secretary. Mr. McEachin seconded. All in favor. Motion carried.

3. Appoint Township Assistant Secretary

Mr. McEachin made a Motion to approve Sandy Lintz as Asst. Secretary and continue her bond at \$50,000. Mr. Thoma seconded. All in favor. Motion carried.

4. Appoint Chairman of the Vacancy Board



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Mr. Thoma made a Motion to approve Sandy Meeder as Vacancy Board Chair. Mr. McEachin seconded. All in favor. Motion carried.

5. Appoint Road Master

Mr. Thoma made a Motion to approve Dave Meeder as Road Master. Mr. McEachin seconded. All in favor. Motion carried.

6. Appoint Stormwater Management Official

Mr. Thoma made a Motion to appoint Patrick Gauselmann Stormwater Management Official. Mr. McEachin seconded. All in favor. Motion carried.

7. Select Depository for Township Accounts

Mr. McEachin made a Motion to select Farmers National Bank as depository for township accounts. Mr. Thoma seconded. All in favor. Motion carried.

8. Certify Delegates to the State Convention

Mr. McEachin made a motion to certify Regis Thoma as delegate to the 2016 PSATS State Convention. Mr. Thoma seconded. All in favor. Motion carried.

Mr. McEachin made a motion to certify Regis Thoma as voting delegate to the 2016 State Convention. Mr. Thoma seconded. All in favor. Motion carried.

9. Set 2016 Board of Supervisor's Meeting Dates

Regis Thoma made a motion to set the monthly Board of Supervisors meetings for 2016 as the first Wednesday of each month at 7:00 PM to be held at the township building (565 Chicora Road, Butler Pa 16001). Mr. McEachin seconded. All in favor. Motion carried.

10. Set 2016 Planning Commission Meeting Dates



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Regis Thoma made a motion to set the monthly Planning Commission meeting dates as the second Tuesday of each month at 6:00 PM to be held at the township building (565 Chicora Road, Butler, Pa 16001). Mr. McEachin seconded. All in favor. Motion carried.

11. Appoint Right To Know Officer

Mr. Thoma made a motion to appoint the Secretary as the Right To Know Officer. Mr. McEachin seconded. All in favor. Motion carried.

12. Appoint Pension Administration Officer

Mr. McEachin made a motion to appoint the Treasurer as Pension Administration Officer. Mr. Thoma seconded. All in favor. Motion carried.

13. Appoint Administrative Officer for Pa Unemployment Compensation

Mr. Thoma made a motion to appoint the Treasurer as Administrative Officer for PA UC. Mr. McEachin seconded. All in favor. Motion carried.

C. Contracted Services:

Appoint Sewage Enforcement Officer (SEO) and back-up SEO

Mr. McEachin made a motion to approve Mr. Doug Duncan as SEO and David Ice as back up SEO if Mr. Duncan is not available. Mr. Thoma seconded. All in favor. Motion carried.

Appoint Building Code Officials/Third Party Inspector

Mr. Thoma made a motion to approve Professional Code Services as Building Code Official and Inspector. Mr. McEachin seconded. All in favor. Motion carried.

D. Professional Services:

Appoint Solicitor

Mr. Thoma made a motion to approve Tom Smith as Solicitor. Mr. McEachin seconded. All in favor. Motion carried.



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Appoint Engineer

Mr. Thoma made a motion to appoint Tom Thompson (Gannett Fleming) as Engineer. Mr. McEachin seconded. All in favor. Motion carried.

Appoint Alternate Engineer

Mr. McEachin made a motion to appoint Mike Ogin (Gateway Engineering) as Alternate Engineer. Mr. Thoma seconded. All in favor. Motion carried.

E. Tax Services:

Appoint LST

Mr. McEachin made a motion to appoint Berkheimer as LST Tax Collector. Mr. Thoma seconded. All in favor. Motion carried.

Per Capita Tax Collector

Mr. McEachin made a motion to appoint Sherry Filges as Per Capita Tax Collector. Mr. Thoma seconded. All in favor. Motion carried.

Appoint Deputy Real Estate Tax Collector

Mr. McEachin made a motion to appoint Mary Jo Meisel as Deputy Tax Collector. Mr. Thoma seconded. All in favor. Motion carried.

Appoint Delinquent Real Estate Tax Collector

Mr. Thoma made a motion to appoint Butler County Tax Office as Delinquent Real Estate Tax Collector. Mr. McEachin seconded. All in favor. Motion carried.

Appoint Tax Collection Committee Delegates (TCC)

Mr. McEachin made a motion to appoint Mr. Thoma as primary delegate and Mr. Krill as secondary delegate. Mr. Thoma seconded. All in favor. Motion carried.

F. Emergency Services:

Appoint Township Emergency Services Provider:

Mr. McEachin made a motion to appoint Oneida Valley Volunteer Fire Department as the township's emergency services provider. Mr. Thoma seconded. All in favor. Motion carried.



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Appoint Emergency Management Coordinator

Mr. Thoma made a motion to appoint Paul Patten Emergency Services Coordinator. Mr. McEachin seconded. All in favor. Motion carried.

G. Resolutions:

- 2) **Mr. McEachin made a motion to accept Resolution 2016-01 (Tax Rate).** Mr. Thoma seconded. All in favor. Motion carried.
- 3) **Mr. McEachin made a motion to accept Resolution 2016-02 (Wage/Salary).** Mr. Thoma seconded. All in favor. Motion carried.
- 4) **Mr. McEachin made a motion to accept Resolution 2016-03 (Fee Schedule).** Mr. Thoma seconded. All in favor. Motion carried.
- 5) **Mr. McEachin made a motion to accept Resolution 2016-04 (Bill Payment).** Mr. Thoma seconded. All in favor. Motion carried.

Mr. McEachin made a motion to adjourn meeting at 7:30 p.m. Mr. Thoma seconded. All in favor. Motion carried.

OAKLAND TOWNSHIP BOARD OF SUPERVISORS

Paul McEachin, Chairman

Regis Thoma, Vice Chairman

Find us on the web: www.oaklandtownship.us
E-mail: Oaklandtwp@zoominternet.net



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